

Daniel Bull Pre-Event Questionnaire

Please fill up as much as possible to assist Daniel in tailoring the presentation.

Event Details

|  |  |
| --- | --- |
| Company name |  |
| Event Location |  |
| Event Date/s |  |
| Keynote Date |  |
| Virtual or In-Person |  |
| Keynote Length | Keynote: Q&A: |
| Number of Attendees |  |

Details to tailor the Keynote

1. What is the purpose of the event?
2. Is there a theme/title?
3. What are the current concerns/problems/challenges facing your organization?
4. What are you hoping the audience will gain from Dan’s keynote?
5. What sensitive topics should be avoided?
6. Who will be in the audience?
7. Are there any key people in the audience we should be aware of?
8. Have you engaged other motivational speakers in the past? Who?
9. Is there any other background information which may be relevant to make this a successful experience?

Logistics

1. Timing
	1. Arrival time:
	2. Keynote start time:
	3. Finish time:
2. What will be happening before and after the presentation?
3. Format of the room: ballroom, theatre, banquet… (Please share photos of the room if possible)
4. Transport arrangement from to and from venue:
5. Contact person on arrival at the venue:
6. Contact for any emergency (include mobile number):
7. When can Daniel do a tech check? Specify time and contact details.

**Please email the completed questionnaire to** team@unstoppabull.com.